



CCFC Board of Directors

Minutes of CCFC Board Meeting - May 29, 2023

Board Members Present: Aaron Ellingsen, Nick Gagnon, Mark Braaten, David Shipway, Kate Maddigan, Maureen Williams and Sadhu Johnston

Also Present Bruce Ellingsen

Meeting Called to Order @ 7 pm

Agenda Items

1. **Welcome Kate Maddigan as our new CCFC board member**
 - a. **Action Maureen** - forward organization policy package
2. **Elect Officers**
 - a. Mark appointed Secretary by acclamation
 - b. Maureen appointed treasurer by acclamation
 - c. David appointed President by acclamation with support from Sadhu and Maureen
3. **Elect Representatives to the Cortes Forestry General Partnership (CFGP)**
 - a. **Motion Mark/Maureen** - That the CCFC Board appoint Bruce, Sadhu and Aaron to serve as CFGP Reps ~ carried
 - b. establish relationships and build trust
4. **Treasurer's Report**
 - a. Icet grant requires minimum contribution from the CCFC and we are short \$900
 - i. **Motion (Sadhu/Maureen)** - That the CCFC Board pay Rami now for follow up hours ~ carried
5. **Value Added Next Steps**
 - a. Rami and Olivers [Value Added Roadmap](#) has been completed
 - b. final project report is still pending from ICET
 - c. **Actions Kate**
 - i. work on alternate funding opportunities to hire a "Forest Advisor" to work on implementing the recommendations of the Value Added Roadmap
 - ii. finalize numbers with ICET to see how much budget is remaining
 - d. Discussion - what are CCFC Next Steps ?
 - i. Nick - value-added wood product advisor. Nick is interested in fulfilling that role. has an abundance of acreage he would be willing to provide a site near a gravel pit option technically zoned industrial area, far from neighbours

- ii. David - worth looking at crown land for value-added processing site. Consult with neighbours, what does crown lease involve? cost? Site development requirements. Local knowledge to investigate potential sites Productivity of forest on the site. Explore crown sites with Klahoose first, province second.
- iii. Aaron - most appropriate that a paid advisor would assess site options. who's doing it. Does the COOP play an active role? Without assets to increase production. Interested millers are too busy to manage the business. He would benefit from a forest advisor role. Ron would benefit. Klahoose would benefit. Collaboration between local business to develop markets
- iv. Bruce - discuss with Klahoose before any next steps. Crown land is attractive to reduce outlay costs
- v. Sadhu - Hire an advisor to assist implementation of the plan. Work on site and develop markets in parallel. Make a proposal to Klahoose. Request Rami generates a 4 year action plan that we can all agree on. -
- vi. Kate - leverage the existing CCFC bank account to find matching funds. She feels hopeful that she could find something with Rami's support
- vii. Maureen - Are board members interested and prepared to pursue the site ideas. put energy toward an advisor as a next step
- e. CCFC must decide on which scenario we envision. How are we going to implement this plan?
- f. Rami could facilitate a ½ day workshop to decide which actions of the report we will take.
- g. A "value added Subcommittee" might direct activities of a forest advisor.
 - i. Invite non board members
 - ii. Sadhu - follow up with subcommittee after we have decided on the path forward
 - iii. Kate - need board resolution regarding what path do we want to take to inform funding applications. We have not identified our choices. This may strengthen board applications for funding based on an identified plan
 - iv. Identify the option we are choosing
- h. Send CCFC Reps to social profit gathering. RDIP representative at the event. Sadhu and Bruce have registered.

6. CFGP Representatives Report

- a. New representative, Josh, has been appointed by the Klahoose Forestry No. 2 Limited Partnership (KF2LP) to serve the Cortes Forestry General Partnership (CFGP)
- b. We need to be clear that the Cortes Brand should be used only for wood harvested on Cortes
- c. Cut rate averages have been discussed in line with historical average
- d. Schedule smaller harvests in some years and larger in others for economy of

scale

- e. Local mills require wood supply in the short term that will not impact 5-year plan in a significant way
- f. Mark L will schedule follow-up meeting on 5-year plan
- g. Need to discuss how to roll out the next series of public consultations on the 5-year plan in preparation for the next meeting.

7. Reimburse Investment shares

- a. **Motion Mark /Sadhu** - That the CCFC reimburse \$1000 investment shares as requested by Ralph Garrison ~ carried
- b. **Actions Mark**
 - i. confirm different classes for share loan vs investment vs donation
 - ii. reimbursement - what documentation should be provided
 - iii. Can we take investment shares out and issue donations?

8. Next Meeting

9. Meeting Adjourned